BID NUMBER	ECIC04P-2025/26
NAME OF BID	SHORT-TERM INSURANCE BROKERAGE SERVICES FOR FIVE YEARS
QUESTIONS AND ANSWERS	

The following questions were received by the Export Credit Insurance Corporation of South Africa (SOC) Limited (ECIC) on the abovementioned bid, and are hereby responded to as follows:

Number	Question	Reference	Response
1.	Good day I trust you are well. We are following up on our previous request for supporting documentation in respect of the **Export Credit Insurance Corporation of South Africa Limited** tender, **Tender Number ECIC04P-2025/26**. Kindly advise whether the following documents can be made available to assist us in finalising our quotation: • Scope of Work • Claims History • Asset Register Your assistance in this regard would be greatly appreciated. Kind regards,		Please note that the information requested is already available in the published Terms of Reference of the RFP document, which is available on the e-portal, Please find attached the RFP. For ease of reference kindly refer to the following sections of the RFP: -Scope of work: Please refer to Paragraph 5 on Page 5 -Claims History: Please refer to Paragraph 6 on Page 8 -Asset Register: Please refer to paragraph 5.1.1.2 on Page 6, above the reporting section ECIC04P-2025_26-Short-Term-Insurance-Brokerage-Services.pdf
2.	Good day I trust all is well. Could you kindly provide the detailed asset register for the following: - Office Equipment (R709,020) - Furniture and fittings (R3,546,830) - Motor car: Volkswagen Polo Vivo 1.4 (R119,000) - Computer Equipment (R6,133,542)	Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2	This bid is for the appointment of a short-term insurance broker to provide short-term insurance brokerage services to ECIC and not the appointment of insurance provider. Once the short-term insurance broker has been appointed, ECIC will provide all required information to source insurance cover to the appointed bidder. Please refer to the following paragraphs of the published bid document for further information:

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	Looking forward to hearing from you soon. Kind Regards		Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2 The published bid document can be accessed on the following link: ECIC04P-2025_26-Short-Term-Insurance-Brokerage-Services.pdf
3.	Good day, Lulama. I hope this email finds you well.		
	3.1. Please assist with providing the following information for cyber risk in order to complete the proposal form for underwriting: 3.1.1. The previous insurer		This bid is for the appointment of a short-term insurance broker to provide short-term insurance brokerage services to ECIC and not the appointment of insurance provider. Once the short-term insurance broker has been appointed, ECIC will provide all required information to source insurance cover to the appointed bidder. Please refer to the following paragraphs of the published bid document for further information: Paragraph 3.1 Paragraph 5.1.1.2.

Number	Question	Reference	Response
			Paragraph 7.2 The published bid document can be accessed on the following link: ECIC04P-2025_26-Short-Term-Insurance-Brokerage-Services.pdf
	3.1.2. The inception date of the existing policy		1 June 2025 (Current Policy)
	3.2. Please also assist with providing a fixed asset register for quotations.	Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2	This bid is for the appointment of a short-term insurance broker to provide short-term insurance brokerage services to ECIC and not the appointment of insurance provider. Once the short-term insurance broker has been appointed, ECIC will provide all required information to source insurance cover to the appointed bidder. Please refer to the following paragraphs of the published bid document for further information: Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2

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			The published bid document can be accessed on the following link: ECIC04P-2025_26-Short-Term-Insurance-Brokerage-Services.pdf
	Your assistance in addressing this request promptly would be highly valued. **Kind Regards**		
4.	Dear Ms Makwela, We refer to the above-mentioned Request for Proposal for the provision of short-term insurance brokerage services. After reviewing the RFP documentation, we would appreciate clarification on the following point. Claims turnaround requirement. The RFP refers to a seven (7) working day turnaround time for claims. Kindly clarify whether this refers to: o submission of claims by the broker to insurers, o feedback to ECIC, or o final insurer decision or settlement. I look forward to hearing from you.		The turnaround time refers to the following: - submission of claims by the broker to insurers - Feedback from the broker to ECIC In addition, This bid is for the appointment of a short-term insurance broker to provide short-term insurance brokerage services to ECIC and not the appointment of insurance provider. Once the short-term insurance broker has been appointed, ECIC will provide all required information to source insurance cover to the appointed bidder. Please refer to the following paragraphs of the published bid document for further information: Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2

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			The published bid document can be accessed on the following link: ECIC04P-2025_26-Short-Term-Insurance-Brokerage-Services.pdf
5.	Dear Sirs, Compliments of the season and best wishes for a prosperous 2026. Thank you for affording **XXXX [detail redacted by ECIC]** the opportunity to bid for your insurance portfolio. To enable us to source best terms, please assist with the following: 1. Latest Asset Register noting: Detailed description of each item, Make, Model, Serial number, Replacement value incl 15% VAT 2. Motor vehicle – security features, additional extras and value, named and/or unnamed driver, where is vehicle parked overnight or when not in use 3. Complete the attached proposal forms required by the respective insurer/s 3.1 Directors & Officers Liability 3.2 Crime & Civils Liability	Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2	This bid is for the appointment of a short-term insurance broker to provide short-term insurance brokerage services to ECIC and not the appointment of insurance provider. Once the short-term insurance broker has been appointed, ECIC will provide all required information to source insurance cover to the appointed bidder. Please refer to the following paragraphs of the published bid document for further information: Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2 The published bid document can be accessed on the following link: ECIC04P-2025_26-Short-Term-Insurance-Brokerage-Services.pdf

Number	Question	Reference	Response
	Thanking you in anticipation. Kind regards		
6.	Good day, I trust you are well. Thank you for giving us an opportunity to quote. Kindly assist us with the following: • Completed Cyber Proposal Forms • Completed Commercial Crime Proposal Forms Kind Regards,	Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2	This bid is for the appointment of a short-term insurance broker to provide short-term insurance brokerage services to ECIC and not the appointment of insurance provider. Once the short-term insurance broker has been appointed, ECIC will provide all required information to source insurance cover to the appointed bidder. Please refer to the following paragraphs of the published bid document for further information: Paragraph 3.1 Paragraph 5.1.1.2. Paragraph 7.2 The published bid document can be accessed on the following link: ECIC04P-2025_26-Short-Term-Insurance-Brokerage-Services.pdf